MANOHARBHAI PATEL COLLEGE OF ARTS & COMMERCE, DEORI DIST- GONDIA (M.S) PIN-441901

Annual Quality Assurance Report (AQAR) 2011-12

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India
The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> MANOHARBHAI PATEL COLLEGE OF ARTS & COMMERCE DEORI

1.2 Address Line 1

> AT AMGAON ROAD DEORI

Address Line 2

> DIST. GONDIA 441901

City/Town

> DEORI

State

> MAHARASHTRA

Pin Code

> 441901

Institution e-mail address

> mbpcdeori@gmail.com

Contact Nos.

> 07199-225110

Name of the Head of the Institution:

> Dr. Ashok Govindrao Kale

Tel. No. with STD Code:

> 07199-225110

Mobile:

> 9421777134

Name of the IQAC Co-ordinator:

> Dr. D. S. Jena

Mobile:

9422134887

IQAC e-mail address:

dilipsjena@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) 9706_

1.4 NAAC EXECUTIVE COUNCIL NUMBER : EC/33/173

1.4.a. Website address:

www.mbpcdeori.com

Web-link of the AQAR:

http://www.mbpcdeori.com/AQAR2011-12.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	57.25	2004	Five Years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   02/08/2005

1.7 **AQAR for the year** *(for example 2010-11)*   2011-12

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

- AQAR of 2009-10 submitted to NAAC on 29th September 2010

  - AQAR_____(DD/MM/YYYY)

  - AQAR_____(DD/MM/YYYY)

  - AQAR_____(DD/MM/YYYY)

1.9 Institutional Status

University   State √   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes √   No ☐

Constituent College   Yes ☐   No √

Autonomous college of UGC   Yes ☐   No √

Regulatory Agency approved Institution   Yes ☐   No √

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education √   Men ☐   Women ☐

                      Urban ☐   Rural ☐   Tribal √

Financial Status   Grant-in-aid √   UGC 2(f) √   UGC 12B √

           Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts √   Science √   Commerce √   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others (Specify) [ ]

1.11 Name of the Affiliating University *(for the Colleges)*

Rashtrasant Tukadoji Maharaj Nagpur University Nagpur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NO

University with Potential for Excellence   NO   UGC-CPE   NO

DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NO	DST-FIST	NO
UGC-Innovative PG programmes	NO	Any other (*Specify*)	NO
UGC-COP Programmes	NO		

2. **IQAC Composition and Activities**

2.1 No. of Teachers   05

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   02

2.4 No. of Management representatives   01

2.5 No. of Alumni   0

2. 6 No. of any other stakeholder and

     community representatives   0

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   0

2.9 Total No. of members   09

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders: No.   2   Faculty   01

     Non-Teaching Staff Students   01   Alumni   00   Others   00

2.12 Has IQAC received any funding from UGC during the year?   Yes   No √

     If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | NIL | International | NIL | National | NIL | State | NIL | Institution Level | NIL

(ii) Themes | N.A.

2.14 Significant Activities and contributions made by IQAC

- To continue to Quality Education to all irrespective of Caste creed & religion, economic status and physical health.

- Creation of a database of students.

- Use of ICT

- Computerisation of the accounts of the college.

- Installation of the WIFI in College. The IQAC was actively involved.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Technology Upgradation & Computeisation	Computerisation of Administration was initiated
Action taken to encourage the students to take active part in NSS.	Students encouraged to take up NSS, community benefit programmes taken up.
Subscription of e-journals	Availability of e-journals

Attach the Academic Calendar of the year as Annexure.

Academic Calendars of 2011-12 have been attached.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No √

Management [ ]   Syndicate [ ]   Any other body [√]

Committee of Heads of Departments, Manoharbhai Patel College.Deori

Provide the details of the action taken

The AQAR 2011-12 was placed before the Committee of HoDs, Manoharbhai Patel College Deori . However, the Committee of HoDs, Manoharbhai Patel College Deori is not a statutory body.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	3	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	**3**	**-**	**-**	**-**

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	3

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☑   Employers ☐   Students ☑
    (On all aspects)

     Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> In the year 2011-12, there was no change in syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> None in the year 2011-12

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	9	5		1

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
9	6	05	0	0	0	1	0	15	06

2.4 No. of Guest and Visiting faculty and Temporary faculty   09   0   0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	05	11	2
Presented papers	0	5	2
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

All the innovative processes initiated have been continued. In particular

1. Admission is strictly on merit basis, all rules and regulations, seat reservation policy are maintained. All information is properly communicated on website, notice board in college.

2. College gives prospectus at the time of admission to the students, where students come to know the information abour fees structure, students support etc.

3. ICT is introduced by the college in teaching and learning.

4. Regular educational excursions in Botany and Zoology Departments are held.

2.7 Total No. of actual teaching days
during this academic year

255

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	03	03

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	386	N.A.	0	4.23%	2.50%	6.73
PG	39	0	50.03	19.20	0	69.23

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- by means of the analysis of student feedback.
- by means of the report of Staff meeting.
- by means of the analysis of performance of students in examinations.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	3
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	3	0	0
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC regularly informs and encourages the faculty member to apply for research grants to UGC, DST etc.

2. The college authority provides all necessary infrastructural support, inclusing space for carrying out research work.

3. Exhibition of research posters by students.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	1	1	0
Outlay in Rs. Lakhs	0	27500/-	0	0

3.4   Details on research publications

	International	National	Others
Peer Review Journals	0	2	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	11	2

3.5 Details on Impact factor of publications:

Range-0-6 [02]   Average [00]   h-index [00]   Nos. in SCOPUS [00]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2011-12	UGC	45000/-	27500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
-Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	2	UGC	45000/-	27500

3.7 No. of books published   i) With ISBN No. | 00 | Chapters in Edited Books | 01 |

ii) Without ISBN No. | 00 |

3.8 No. of University Departments receiving funds from

UGC-SAP | NIL | CAS | NIL | DST-FIST | NIL |

DPE | NIL | DBT Scheme/funds | NIL |

3.9 For colleges   Autonomy | NIL | CPE | NIL | DBT Star Scheme | NIL |

INSPIRE | NIL | CE | NIL | Any Other (specify) | NIL |

3.10 Revenue generated through consultancy | NIL |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	N.A.	N.A.	N.A.	N.A.	N.A.

3.12 No. of faculty served as experts, chairpersons or resource persons | 00 |

3.13 No. of collaborations   International | 0 | National | 0 | Any other | 0 |

3.14   No. of linkages created during this year | None |

3.15 Total budget for research for current year in lakhs :

From Funding agency | 27500 | From Management of University/College | Nil |

Total | 27500 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year 2011-12.

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

02

02

3.19 No. of Ph.D. awarded by faculty from the Institution   0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   0   SRF   0   Project Fellows   0   Any other   0

3.21 No. of students Participated in NSS events:

University level   03   State level   00

National level   00   International level   00

3.22 No. of students participated in NCC events:

University level   0   State level   0

National level   0   International level   0

3.23 No. of Awards won in NSS:

University level   0   State level   0

National level   0   International level   0

3.24 No. of Awards won in NCC:

University level   0   State level   0

National level   0   International level   0

3.25 No. of Extension activities organized

University forum   0   College forum   0

NCC   0   NSS   04   Any other   0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The NSS unit of the college has arrange to provide minor programmes as per schedule.

- Tree plantation programme held by NSS and Geography Department.

- NSS unit organised AIDS awareness and Road Safety awareness programmes.

- As the process of developing the skill among the students, college takes special initiative for holding Quiz competition, discussion group activities, various cultural programmes etc.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6 acres	0	0	6 acres
Class rooms	9	0	0	9
Laboratories	4	0	0	4
Seminar Halls	0	0	0	0
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

4.2 Computerization of administration and library

> The Library of the college has been fully computerised and managed with Lib-man software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5131	770238	372	126354	5503	896592
Reference Books	2201	1091073	207	129646	2408	1220719
e-Books	0	0	0	0	0	0
Journals	17	15539	4	15665	21	15665
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	77	15258	0	0	77	15258

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	11	4	1	1	1	1	6	0
Added	0	0	0	0	0	0	0	0
Total	11	4	1	1	1	1	6	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

i) ICT

20099

ii) Campus Infrastructure and facilities

64047

iii) Equipments

145730

iv) Others

1269188

Total :

1499064

Criterion – V
<u>5.</u> Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> As suggested by IQAC the college maintains the disciplinary committee, Anti-ragging committee and committe against sexual harrassment of women. The college has also arranged for providing remedial coaching in different subjects for financially backward and SC/ST/OBC students. The IQAC has also suggested that the college introduces the system of notifying the students of all their academic and college affairs through notices circulated in the class rooms.

5.2 Efforts made by the institution for tracking the progression

> Individuals departments, at the suggestion of IQAC, try to keep track of the progress of their students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
463	43	0	0

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men | No | % | Women ——— | No | % |

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
137	147	178	169		631	71	109	159	137	0	476

Demand ratio   1:1   Dropout % - **74 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> NIL

   No. of students beneficiaries   00

5.5 No. of students qualified in these examinations

NET   0   SET/SLET   0   GATE   0   CAT   0

IAS/IPS etc   0   State PSC   0   UPSC   0   Others   0

5.6 Details of student counselling and career guidance

1. Preadmission counseling for subject choice by Admission Committee of senior faculty
2. Post admission counseling : faculty and dept wise
3. Dept. wise counseling for regular attendance, and further studies
4. programmes arranged by Career guidance and Placement Cell.

No. of students benefitted: All last year students were benefited

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   0   National level   0   International level   0

No. of students participated in cultural events

State/ University level   0   National level   0   International level   0

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   0   National level   0   International level   0

Cultural: State/ University level   0   National level   0   International level   0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	424	1088726/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | NIL | National level | NIL | International level | NIL |

Exhibition: State/ University level | NIL | National level | NIL | International level | NIL |

5.12   No. of social initiatives undertaken by the students | NIL |

5.13 Major grievances of students (if any) redressed: _NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> 1. To impart higher education to the inhabitants of Deori Tahsil in general and to inculcate the value of higher education to the tribal community in particular.
>
> 2. To ensure &inculcate perfect discipline in terms of regularity, sincerity and punctuality amongst the student so that they contribute to society and nation as most conscious, responsible and respectable citizens.
>
> 3. To aim at overall personality development of the students and to provide a platform to them to face all the challenges of todays competitive world with utmost utilization of their potential though extracurricular activities like NSS, Sports and cultural programs.

6.2 Does the Institution has a management Information System

> Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The R.T.M. Nagpur University designs and implements the curriculum. However, Some teachers of this college are members of board of studies of University. They play important roles in augmenting/upgrading/ correcting in the curriculum and the syllabi.

6.3.2 Teaching and Learning

> Although the syllabus is framed not by the college but by the university to which its is affiliated still Manoharbhai Patel College tries to provide best possible class room teaching and learning facilities for the students.
>
> 1. The faculties of each department meet at the begining of each academic session for term wise allocation of syllabus assignments etc.
>
> 2. The departments organise students' seminar, quiz contest etc.
>
> 3. Excursion tours is carried out by Botany and Zoology Depts. And socio-economic survey is carried out bye Geography Department.
>
> 4. The college authority observes successful implementation of ICT.

6.3.3 Examination and Evaluation

> Examination and evaluation strategies are governed by the R.T.M. Nagpur university. Manoharbhai Patel College actively participates in all such activities under the university.
>
> Regular class test are held by the faculties.

6.3.4 Research and Development

> Manoharbhai Patel College encourages active research by its faculty members. Facilities for R&D work by the faculty members as well as for the PhD students have been gradually improved.
>
> * Journals and periodicals are subscribed by the College library.
>
> * Subscription to e-resources has done.
>
> * Teachers are kept updated about available scopes for applying for research grants.
>
> * Space and necessary infrastructural support is provided for research work.
>
> * Special care has been taken to provide infrastructural facilities for research work to the teachers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> The College library of Manoharbhai Patel College have a large collection of text and reference books. Fresh collection/addition is a continuous affair. The college plans to incorporate ICT into its teaching programme. The following facilities are being provided:-
>
> * LAN & WIFI in the entire campus
>
> * High quality Computer facilities
>
> * Internet facility for faculty & students.
>
> * College introduce ICT, for which college utilised Additional Grant (Equipment, teaching & learning aids) of UGC XI Plan.
>
> * Latest books and journals are purchased and subscribed to every year.
>
> * Total automation of the library service has been initiated.
>
> * Annual budgetary allocation is made available to each department for purchasing equipment, text and reference books each year.

6.3.6   Human Resource Management

Manoharbhai College ensures friendly working environment for all of its faculty and staff and encourages active participation of all in every day to day activities. Frequent Staff Council (comprising of the Principal, Vice Principal and all of the teaching staff) and Head Council (comprising of the Principal and the Heads of Departments) meetings are convened by the college authority to ensure their participation in all these activities.

6.3.7   Faculty and Staff recruitment

Faculty members are recruited by Gondia Education Society, Gondia . Staffs are appointed by a selection process conducted as per govt rules.

6.3.8   Industry Interaction / Collaboration

Presently we do not have any collaboration with any industry.

6.3.9   Admission of Students

Students are admitted on the basis of the marks obtained in the qualifying examination and strictly on the basis of merit. Quotas for SC, ST, OBC and PH are available as per the government rules.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Nil

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	Chartered Accountant
Administrative			YES	Joint Director Office

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No √

For PG Programmes   Yes [ ]   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No new examination reforms has been done this year.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

The College organizes alumni meet, which provide a forum for Exchange of ideas of the alumni to the faculty and the present students.

6.12 Activities and support from the Parent – Teacher Association

The College has active parent-teacher association. The parents are well-placed in their Careers and are eager to help the institution. The parents helped the institution by interacting with faculty members, and giving valuable suggestions for improvement of the institution.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Reduction of wastage of paper in printing related to exams.

2. Regular testing of drinking water done by the college authority.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. The college administration proposed that, if needed, the Waiting List of Candidates for each department, along with the Merit List, will be put up to further the transparency of the Admission Process.
>
> 2. Digitalisation of library has been initiated for smooth functioning of Library.
>
> 3. Providing of internet facility to office, library, departments has helped in teaching learning and computerisation of library and administration.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. At present our College Library is computerised with Lib-man Software.
>
> 2. Central internet facility made available to all staff.
>
> 3. Career Counselling Cell Opened.
>
> 4. To overcome shortage of teachers, Guest Lecturers hired by the college.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> • Construction of Womens Hostel Building started with UGC Funding .
>
> • Student Empowerment

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> 1. To generate environmental awareness among the students, the college has arranged programmes related to environment.
>
> 2. It also enlists the support and co-operation of its NSS Units to create awareness of environmental hazards and of the urgent need to keep the environment clean green and pollution free.
>
> 3. The NSS volunteers regularly lead campaigns to prevent use of polythene and polythene products in the college campus.
>
> 4. The college conducted National Environmental Awareness Campaign in collaboration with forest department Deori.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: Our College is successfully imparting quality education in such tribal area.
Weakness: Less number of vocational programmes.
Opportunities: Establishment of a centre for compititive Examination in view of the growing trend of recruitment.
Challenges: To prepare the students to face the challenges of the changing market scenario

8. Plans of institution for next year

1. To advise the faculties to increase their participation in research-oriented activities and organize students" seminars, quiz contests, excursions/educational tours;
2. To renovate the existing Science Departments for effective implementation of teaching-learning process.
3. Utilazation of ICT for computerization of office.

Name Dr. D.S.Jena   *Name Dr. A. G. Kale*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

***

Best Practice -1

Title – Construction of Womens Hostel Building started with UGC funding.

Objective – The College has initiated the construction of a Womens Hostel Building to facilitate girl students coming from remote and tribal area.

Context – The increasing number of students coming from remote and tribal area necessitated the Hostel facility to be provided as our college is situated in Naxal affected area, the need of Hostel facility is very relevant in todays context. The College applied for the proposal of Women Hostel grants. An amount of 60 lakhs has been sanctioned by the UGC among which 30 lakhs has been received.

Practice – The Government norms and processes for the construction of Womens Hostel Building was closely followed. - Three college officials were asked by the Building Committee to supervise the construction process. - The work is in progress in full swing.

Evidence of Success – The Womens Hostel Building is coming up and, once completed, will facililate girls students in the college..

Resources Required –The remaining financial assistance from sanctioned grants will soon be demanded after the completion of first stage .

Problems encountered – The actual construction site was a large pit full of bushes and shrubs. There was also water logging problem. All that problem disrupted working schedule.

Best Practice -2

Title – Student Empowerment

Objective – Empower Students for a step towards building an effective learning organization.

Context – We believe that student empowerment is a step towards building an effective learning organization.

Practice – The College has taken a number of steps to empower students such as

- – Provide upgraded infrastructure such as computers with internet access

- – Train students to use advanced ICT technologies

- – Train students by implementing additional career oriented courses

Evidence of Success – The quality of education has gone up with the introduction of student empowerment program. Resources Required

Problems encountered: Financial resources required.

RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY
ACADEMIC CALENDAR OF RTM NAGPUR UNIVERSITY
NOTIFICATION

No. Acad N 898   Dated 13th May, 2011

It is notified for general information of all the University Conducted /constituent/ affiliated colleges and Post-Graduate Teaching Departments of the University that the Academic Calendar for the session 2011-12 will be as under:

A]   **ACADEMIC CALENDAR FOR THE COURSES CONDUCTED AS PER ANNUAL PATTERN FOR SESSION 2011-12.**

1. **Terms & Vacation**

First Term :	:	16.06.2011 to 22.10.2011
Winter Vacation	:	23.10.2011 to 23.11.2011
Second Term	:	24.11.2011 to 28.04.2012
Summer Vacation	:	29.04.2012 to 10.06.2012

2. **Admissions**

  a) Last date of Admission : 01st August, 2011
  b) Last date for Admission with prior
    permission of the Vice-Chancellor : 31st August, 2011

3. **Last date of submission of Enrolment forms to the university** : Within fifteen days from the last notified date of Admission.

4. **Examination**
  a) Supplementary examination : 01.07.2011
  b) Winter Examinations.
    1. Commencement of Exam. : 10.10.2011
    2. Last date for receipt of exams. forms
    a) Regular Students : 15.07.2011
    b) External Students : 16.05.2011
    c) Old Ex-Students : 16.05.2011
    d) Ex-Students of immediately previous examination : Within 15 days from the date of declaration of the result of summer exam.

Summer Exams.
  1. Commencement of Exams. : 05.03.2012
  2. Last date for receipt of exams. forms
  a) Regular Students : 01.12.2011
  b) Old Ex-Students : 15.10.2011
  c) External Students : 15.10.2011
  d) Ex-Students of immediately previous examination : Within 15 days from the date of declaration of the result of winter exam

5. **Declaration of Results** : As per governing provisions of the Act.

B]   **ACADEMIC CALENDAR FOR THE COURSES CONDUCTED AS PER SEMESTER PATTERN FOR SESSION 2011-12.**

1. **Terms & Vacation**

First Term (Odd semesters)	:	16.06.2011 to 22.10.2011
Diwali Holidays / Winter Vacation	:	23.10.2011 to 23.11.2011
Second Term (Even semesters)	:	24.11.2011 to 28.04.2012
Summer Vacation	:	29.04.2012 to 10.06.2012

2. **Admissions**
  a) Last date of Admission (First term odd sem) : 01st August, 2011
  b) Last date for Admission with prior permission of the Vice-Chancellor : 31st August, 2011

3. **Last date of submission of Enrolment forms to the university** : Within fifteen days from the last notified date of Admission

4. **Examination**
  1. Winter Examinations.
  1. Commencement of Exam.
  a) Regular students in odd semesters : 17.10.2011
  b) Failure Student in even semesters : 17.10.2011

5. **Last date for receipt of exams. forms**
   a) Regular students : 15.07.2011
   b) Old Ex-Students : 16.05.2011
   c) Ex-Students of immediately previous examination : Within 15 days from the date of declaration of the result of summer Exams.

Summer Exams.
1. Commencement of Exams.
   a) Regular Even semester : 16.04.2012
   b) Failure of odd semester : 16.04.2012
2. Last date for receipt of exams. Forms
   a) Regular Students : 16.01.2012
   b) Old Ex-Students : 15.10.2011
   c) Ex-Students of immediately previous exam : Within 15 days from the date of declaration of the result of winter Exams.

6. **Declaration of Results** : As per governing provisions of the Act

Special Instructions :

i) All the Principals/Heads of the institutions should communicate the list of students admitted in their colleges/ institutions to the university within 15 days from the last date of admission as notified by the university.

ii) Students admitted after the last date as specified above shall not be considered for enrolment in the University and therefore, shall not be permitted to appear at the university examinations.

iii) All government & other holidays are calculated on the basis of last year's statistics. It is likely to be same except small variations after the declaration by the Government/authorities. The schedule of such holidays is separately notified by the university at the beginning of Calendar Year.

iv) Theory and Practical examinations may be held on Sunday with prior permission.

v) M. Card (Machine Card) must be sent by the Principal/University Heads of the Department, within 30 days from the last date of admission as notified by the university, strictly in MS Excel software.

vi) It is necessary by the Principals/Head of the Department to certify the number of actual teaching days conducted during the academic session.

vii) All efforts should be made to achieve more than 180 teaching days in Annual Pattern and 90 days in Semester Pattern.

By Order of the Hon'ble Vice- Chancellor
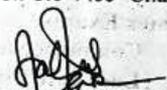
(Maheshkumar Yenkie)
Registrar
Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur

No. Acad/ **838**

Nagpur, dated the 13 th May, 2011

Copy forwarded for information and necessary action to :-

1. P.A. to Hon'ble Vice-Chancellor, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.
2. P.A. to Registrar, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.
3. The Principals of all Colleges / Head of the Post- Graduate Teaching Departments of the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.
4. All Officers of the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.
5. The Registrar of All Universities in the Maharashtra State.
6. Smt. Veena Prakashe, Information Scientist, University Campus Library, RTMNU, Nagpur
7. The Editor, All local News Papers. They are requested to kindly publish the above Notification in their esteemed News Paper as a News Item.
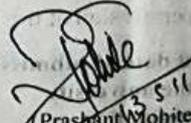
(Prashant Mohite)
Deputy Registrar (Acad.)