

IQAC COMPILED REPORT OF THE MINUTES OF THE MEETING (SUMMARY)

The IQAC periodically holds its interactions and meetings with the faculty members in course of the Staff Council meetings for the sake of convenience and time. Given below is IQAC compiled report of the minutes of the meeting (summary) in which the quality assurance and IQAC related matters were discussed.

Year 2012-2013

IQAC meeting held on 23.07.2012

Agenda 1: review of the admission taken in the college and the number of seats lying vacant.

Agenda 2: Website Committee convener informed that website validity is coming to an end and the due date for updating the website is near.

Agenda 5: Our librarian Shri. Gajabhiye informed about the purchase of the books for the library. He also asked every Head of the dept to submit their requirement to him in writing within next 7 days.

IQAC meeting held on 10.12.2012

Agenda 1: Dr. D. K. Jena NAAC Coordinator said that Preparation regarding RAR is in Progress.

Agenda 2: No Complaints regarding Student Grievance received till now.

Agenda 3: Dr. D. K. Bisen pointed out that it was essential to have student information like admission, registration, results, dropout rate etc stored in computer data base so that they could be easily accessed.

Agenda 4: Dr A. G. Kale stated that automation of office needs to be done. He said that the Cash and Accounts Section were being shifted near Principal's cabin.

IQAC meeting held on 7.01.2013

Agenda 1: Dr. A.G. Kale asked to prepare schedule for Mock written exam based on University Pattern to be conducted in college for forthcoming University exam.

Agenda 2: Shri. Nitesh Dhakate informed that the financial audit of current session will be prepared.

Agenda 3: Principal Dr. A.G. Kale asked to inform all heads of the depts. about filling internal assessment/ Practical marks (If Any).

Agenda 4: Annual departmental data was asked to be collected which includes Attendance Sheet, Stock Register. Inventory report will be prepared accordingly.

Agenda 5: Dr A. G. Kale informed IQAC to prepare AQAR in prescribed format.

Year 2013-2014

IQAC meeting held on 22.07.2013

Agenda 1: Dr. A.G. Kale took the review of the admission taken in the college and the number of seats lying vacant. It was decided that seats would be filled on first cum first serve basis.

Agenda 2: Website Committee convener informed that website validity is coming to an end and the due date for updating the website is near. Principal asked to do the needful regarding update.

Agenda 5: Our Librarian Shri. Gajabhiye informed about the purchase of the books for the library.

IQAC meeting held on 23.12.2013

Agenda 1: Dr. A. G. Pakhmode, AISHE Nodal Officer was directed to fill up online data regarding AISHE

Agenda 2: No Complaints regarding Student Grievance received till now.

Agenda 3: to organize Sports competitions in the college. to organize Sports competitions at college level in next 15 days.

Agenda 4: to organize Cultural programs and competitions in the college. to organize Cultural programs and competitions at college level in next 15 days. Winner Students would be felicitated at annual function.

IQAC meeting held on 6.01.2014

Agenda 1: Dr. A.G. Kale asked to prepare schedule for Mock written exam based on University Pattern to be conducted in college for forthcoming University exam.

Agenda 2: Shri. Manjitsingh Nirwan informed that the financial audit of current session will be prepared.

Agenda 3: Principal Dr. A.G. Kale asked to inform all heads of the depts. about filling internal assessment/ Practical marks (If Any) according to prescribed format.

Agenda 4: Dr A. G. Kale informed IQAC to prepare AQAR in prescribed format.

Year 2014-2015

IQAC meeting held on 21.07.2014

Agenda 1: the review of the admission taken in the college and the number of seats lying vacant.

Agenda 2: Website Committee convener informed that website validity is coming to an end and the due date for updating the website is near.

Agenda 3: Our Librarian Shri. Gajabhiye informed about the purchase of the books for the library. He also asked every Head of the dept to submit their requirement to him in writing within next 7 days.

IQAC meeting held on 22.12.2014

Agenda 1: Due to heavy rainfall CCTV camera placed outside got damaged and two other cameras were not working, so Shri. Manjit Nirwan was directed to do the needful regarding CCTV Repair and Maintenance.

Agenda 2: No Complaints regarding Student Grievance received till now.

Agenda 3: about the problems related to ladies toilet and wash room, Shri. Manjit Nirwan was directed to do the needful and repair sanitation, drainage in the college as soon as possible.

Agenda 5: Science department and Geography dept. to organize Study tours according to their syllabus in the month of December and January.

IQAC meeting held on 5.01.2015

Agenda 1: to prepare schedule for Mock written exam based on University Pattern to be conducted in college for forthcoming University exam.

Agenda 2: Shri. Bhure informed that the financial audit of current session will be prepared.

Agenda 3: Principal Dr. D. K. Bisen asked to inform all heads of the depts. about filling internal assessment/ Practical marks (If any) according to prescribed format.

Agenda 4: Annual departmental data was asked to be collected which includes Attendance Sheet, Stock Register. Inventory report will be prepared accordingly.

Agenda 5: Dr. D. K. Bisen informed IQAC to prepare AQAR in prescribed format.

Year 2015-2016

IQAC meeting held on 27.07.2015

Agenda 1: the review of the admission taken in the college and the number of seats lying vacant.

Agenda 2: Website Committee convener informed that website validity is coming to an end and the due date for updating the website is near.

Agenda 3: Librarian Shri. Gajabhiye informed about the purchase of the books for the library.

IQAC meeting held on 14.12.2015

Agenda 1: new portal regarding payments of employees has been launched by the government. i.e., Sevaarth Portat, Shri S.R. Bhure and Manjit singh Nirwan was directed to do the Needful Regarding Sevaarth Poprtal.

Agenda 2:No Complaints regarding Student Grievance received till now.

Agenda 3: Dr D. K. Bisen stated that the seminar hall should be equipped with Audio- Visual instruments. It was unanimously decided that seminar hall would be renovated soon.

Agenda 5: Principal Dr D. K. Bisen directed Shri S.R. Bhure and Manjit singh Nirwan to look into the maintenance of amenities like water coolers, generators and invertors.

IQAC meeting held on 04.01.2016

Agenda 1: Dr D. K. Bisen asked to prepare schedule for Mock written exam based on University Pattern to be conducted in college for forthcoming University exam.

Agenda 2: Shri. S. R. Bhure informed that the financial audit of current session will be prepared. **Agenda**

3: Principal Dr D. K. Bisen asked to inform all heads of the depts. about filling internal assessment/ Practical marks (If Any) according to prescribed format.

Agenda 3: Dr D. K. Bisen informed IQAC to prepare AQAR in prescribed format.

Year 2016-2017

IQAC meeting held on 25.07.2016

Agenda 1: the review of the admission taken in the college and the number of seats lying vacant. **Agenda**

2: Website Committee convener informed that website validity is coming to an end and the due date for updating the website is near

Agenda 3: Librarian Shri. Gajabhiye informed about the purchase of the books for the library.

IQAC meeting held on 19.12.2016

Agenda 1: new portal regarding Financial Management has been launched by the government. i.e., *PFMS (Public Financial Management System)*, so Shri S.R. Bhure and Manjit singh Nirwan was directed to do the Needful Regarding PFMS Portal.

Agenda 2: No Complaints regarding Student Grievance received till now.

Agenda 3: Augmentation of library facilities and resources:

Dr D. K. Bisen stated that as a matter of quality enhancement the Library should be improved in terms of physical facilities. New shelf for increasing number of books and one fire extinguisher will be purchased.

Agenda 5: Principal directed Shri S.R. Bhure and Manjit singh Nirwan to look into the maintenance of amenities like water coolers, generators and invertors.

IQAC meeting held on 09.01.2017

Agenda 1: Dr D. K. Bisen asked to prepare schedule for Mock written exam based on University Pattern to be conducted in college for forthcoming University exam.

Agenda 2: Shri. S. R. Bhure informed that the financial audit of current session will be prepared.

Agenda 3: Principal Dr D. K. Bisen asked to inform all heads of the depts. about filling internal assessment/ Practical marks (If Any) according to prescribed format.

Agenda 4: Annual departmental data was asked to be collected which includes Attendance Sheet, Stock Register. Inventory report will be prepared accordingly.

Agenda 5: Dr D. K. Bisen informed IQAC to prepare AQAR in prescribed format.
